

# DONNA NORTH HIGH SCHOOL

## P-TECH ACADEMY

### RECRUITMENT TIMELINE

#### JANUARY

- REVIEW OF P-TECH APPLICATION
- COORDINATE MIDDLE SCHOOL CAMPUS VISITS
- RECRUIT AT MIDDLE SCHOOLS AND DISTRIBUTE P-TECH APPLICATIONS

#### FEBRUARY

- PARENT MEETINGS HELD BY MIDDLE SCHOOL COUNSELORS ON PARENT ENGAGEMENT & P-TECH RECRUITMENT
- DEADLINE TO SUBMIT P-TECH APPLICATION

#### MARCH

- REVIEW OF APPLICATIONS/HOLD LOTTERY IF NEEDED
- FINALIZE THE SELECTION OF STUDENTS FOR THE UPCOMING SCHOOL YEAR
- COORDINATE SUMMER BRIDGE DETAILS

#### APRIL

- FINALIZE SUMMER BRIDGE DETAILS
- CREATE STUDENT ACCEPTANCE LETTERS
- DELIVER ACCEPTANCE LETTERS TO MIDDLE SCHOOLS WITH SUMMER BRIDGE INFORMATION

#### MAY – JUNE

- SEND OUT REMINDERS FOR SUMMER BRIDGE PROGRAM TO STUDENTS AND PARENTS
- P-TECH NEW STUDENT ORIENTATION & SUMMER BRIDGE

